



Job Description

Position Title: Assistant Technical Designer

Reports To: Senior Technical Designer/Technical Designer

Direct Reports: None

Overview:

The Assistant Technical Designer will provide overall support to the Technical Design team by executing and implementing consistent size, fit and construction standards while working cross functionally with Design and Production.

Key Accountabilities:

- Assist in managing the product life cycle from sketch through pre-production and production samples
- Work closely with Design to update measurements and specifications for the tech pack
- Review and evaluate samples for spec, pattern shape, and construction
- Communicate daily with overseas offices and vendors to identify and resolve issues with garment construction and production
- Work closely with Design, Sourcing and Production to create cost effective styles in relation to fit and construction
- Prepare for and assist during fit sessions and ensure comments and revisions are being tracked accordingly
- Track and follow up on pending fit and pre-production approval to ensure on-time delivery
- Special projects as assigned

Required Skills/Abilities/Education:

- Bachelor's Degree in Fashion Design, Patternmaking or related field
- Prior internship and/or related experience
- Excellent organizational and communication skills with attention to details
- Knowledge of garment construction and fitting skills