



Job Description

Position Title: Product Integrity Assistant

Reports To: Product Integrity and RSL Manager

Direct Reports: None

Overview:

The Product Integrity Assistant will support Haddad Brands' mission to meet and exceed the licensors' product safety and chemical management expectations.

Key Accountabilities:

- Remain current on licensor, global and local government legal testing obligations
- Maintain licensor web reporting portals
- Review testing for all styles per licensor requirements seasonally
- Track that all styles have the proper regulatory testing requirements met
- Track failure resolution
- Assist in updating trainings for Design, Production, and Sourcing and schedule the cadences
- Maintain internal chemical reporting databases
- Review design charts for safety and product seasonal summaries for licensors
- Develop working partnerships with peers in Sourcing, Design, Overseas Merchandising, Quality Assurance teams, licensors and Third Party Service Providers to support program execution
- Special projects as assigned

Required Skills/Abilities/Education:

- Bachelor's Degree in apparel-relatable Sciences
- Prior internships in product testing, designing, developing or manufacturing children's wear (experience in garment manufacturing environment is a plus)
- Familiarity with international safety regulations affecting children's apparel products & accessories
- Excellent organizational and communication skills with high attention to detail
- Ability to work effectively with remote and multi-cultural teams
- Ability to travel up to 20%
- Proficiency in Microsoft Excel spreadsheets and database management
- Experience with AS400 database and/or PLM a plus